School Partnership Agreement

This partnership agreement effective as of [date] between:

[name of school A]

[address]

[First name and surname of person in charge]

and

[name of school B]

[address]

[First name and surname of person in charge]

is covenanted, agreed and declared by and among the Partners (as defined above) as follows:

# Objectives of the Partnership

[Define your shared vision of the partnership: Why partner? What are your goals? What are the expectations from both sides? Does the partnership correspond to the values of your respective schools? What does it exclude? Align your objectives and discuss any discrepancies.]

## Educational Objectives

[Which impact should the partnership have on the teaching staff and the pupils? Recognition of time abroad / of time spent on the projects linked to the partnership? How?]

## Institutional Objectives

[Which impact should the partnership have on the schools? Discuss resources sharing, improvement of visibility, staff development etc.]

# Responsibilities

[Which school is responsible for which organisational matters? Name the persons accountable and describe their roles in the partnership, as well as their role in their respective schools. Settle what happens when these persons leave or assume a new role in their institution.]

# Communication

[Who should always be informed of changes and new endeavours? What happens in case of conflicts? Who may act as a mediator?]

# Finances

[Do you plan to allocate grants or conduct fundraising activities? How? What are your take on this subject? Who supports the costs of visiting pupils? Do you expect a contribution from the parents? ]

# Monitoring and Evaluation

[How do you plan to supervise and evaluate the different projects linked to the partnership? Which practices are already in place and are they compatible?]

# End of the Partnership

[Do you already have a duration horizon for the partnership? What happen if this horizon has to be shortened? What happens if both schools want a prolongation?]

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| --- | --- | --- |
| [School A, date and Name of person in charge] |  | [School B, date and Name of person in charge] |