

Data protection declaration

The fully revised Federal Act on Data Protection (FADP), the implementing provisions in the new Data Protection Ordinance (DPO) and the new Ordinance on Data Protection Certifications (DPCO) became effective in Switzerland on 1 September 2023.

What does this mean for you as a project manager with Movetia?

As part of your contract with Movetia, you are required to collect certain personal data as part of your project. In some cases, Movetia must have access (e.g., for statistical purposes or as part of a financial review) to the data collected as part of a cooperation project. Project managers are obliged to inform the participants (whether mobility participants or participants in activities as part of a cooperation project) of this. Movetia therefore provides a template for a data protection declaration for use within the project.

How can you provide information?

If you collect personal data, you must inform the affected parties about the use of this data, e.g., if you provide project funding to support a stay abroad. For example, you can provide information as follows:

By participating in Movetia cooperation projects, including mobilities, you acknowledge that the organising institution will use your personal data and the data generated during the project to implement, manage, and monitor the cooperation project. As a participant, you agree that this data may be exchanged between the participating institutions to the extent necessary. You further acknowledge that the Swiss institution is obliged to make all data collected available to the Swiss national agency Movetia for the purpose of ensuring the compliant implementation of international cooperation projects (e.g., in the event of a financial audit). Movetia is mandated by the Swiss government to implement mobility and cooperation programmes and complies with data protection guidelines.